



PROCEDURES, POLICIES & PAYMENT

POLICIES & PROCEDURES

Arrival & Departure Times

Doors open: 8:30am

Session begins: 9:00am

Lunch: 12:00 noon

Session ends: 4pm

Pickup time: 4pm - 5pm

Check-out

Students must check out with the Director or Assistant prior to leaving the building.

Lunch

Students bring their own lunch. Snacks are provided.

Attendance:

Please call the Legacy Theatre to report an absence: 217-528-9760.

Student attendance is mandatory to ensure the working ensemble environment of the Stagerats program. Teachers give out roles and solos to students, and absent students inhibit the rehearsal process.

Students are not allowed more than 2 absences.

Refunds and / or make-up sessions are not available for missed sessions.

If a student exceeds the absentee limit, the student will not be allowed to perform in the Stagerats Showcase at the end of the program session.

Dress Code:

Students should wear comfortable clothing. We do not permit t-shirts with inappropriate pictures or words, short pants that are shorter than the length of the student's arm, no bare midriffs or cleavage showing. Pants must be worn no lower than hips, and no underclothing may be showing. No sandals, flip-flops, slides or crocs; I must wear closed-toe shoes (sneakers, etc.) at all times.

Observation:

Parents or guardians are not allowed to attend Stagerats classes.

The Stagerats Program will culminate in a showcase on the last day of the course.

Inclement Weather:

STAGERATS operates on “the show must go on” principle. We do not cancel programming in the event of inclement weather. We encourage Participants to use their best judgement on getting to the theatre safely.

Withdrawal / Refund:

The tuition fee will be fully refunded if the student withdraws 30 days prior to the first day of class. If you withdraw after 30 days prior but before the start of class, tuition will be refunded less a \$50 processing fee. No refund will be given if the student withdraws after the start of class. Additionally, no refunds or credits will be given for classes missed due to illness or personal scheduling conflicts.

Medical reasons, documented on a doctor’s letterhead, will receive a refund. Withdrawal from the STAGERATS program must be submitted in writing by emailing the STAGERATS Director at: Stagerats@AtTheLegacy.com

PAYMENTS:

The cost for the ten-day Stagerats program is \$375.

You must put a credit card on file at the time of registration.

The card will not be charged until the Student is accepted into the Stagerats program.

Payment may be made in full, or in two installments:

In full: Payment in full is made at the time of acceptance into the Program.

Two Installments: Pay the first half at the time of acceptance into the Program. The second half of the payment will be charged automatically the day before the start of the Program.

Tuition for the STAGERATS program may be applicable to families participating in a Flexible Spending account for childcare. Consult your benefits plan.

Discounts:

Sibling Discount: 10%

OUR AGREEMENT:

In consideration for my child participating in THE LEGACY THEATRE STAGERATS PROGRAM, we (I), being 18 years of age or older, do for and on behalf of my child participant, do hereby release, forever discharge and agree to hold harmless STAGERATS, THE LEGACY THEATRE, ROXY THEATRICALS, OPUS LEARNING GROUP and the directors thereof from any and all liability, claims or demands for personal injury, sickness or death, as well as property damage and expenses, of any nature whatsoever which may be incurred by the undersigned and the child-participant that occur while said child is participating in the above described activity. Furthermore, we (I) and on behalf of our (my) child participant, hereby assume all risk of personal injury, sickness, death, damage and expense as a result of participation in the recreation and work activities involved therein. The undersigned further hereby agree to hold harmless and indemnify said organizations, its owners, directors, employees, volunteers and agents, for any liability sustained as the result of the negligent, willful or intentional acts of said participant, including expenses incurred attendant thereto. We (I) are the parents or legal guardian(s) of this participant, and hereby grant our (my) permission for him/her/them to participate fully in said activities, and hereby give our (my) permission to take said participant to a doctor or hospital and hereby authorize medical treatment, including but not in limitation to emergency medical treatment or emergency surgery and assume the responsibility of all medical bills, if any.

I understand that STAGERATS programs will conclude approximately five minutes before the established end time. I have received a copy of the STAGERATS Policies and Procedures and agree to abide by the rules of the organization.

I consent to surveillance video cameras in all public spaces of The Legacy Theatre. I consent to my child's/my visual image, still photo/video recording and/or audio recording to be used by THE LEGACY THEATRE / STAGERATS program in the general promotion of its programs. I hereby give permission to THE LEGACY THEATRE to use my child's/my photographic likeness in all forms and media for advertising, exposition displays, trade, and any other lawful purposes in perpetuity.

By checking the box on the Registration Form, I agree to all of these terms and conditions noted herein.

